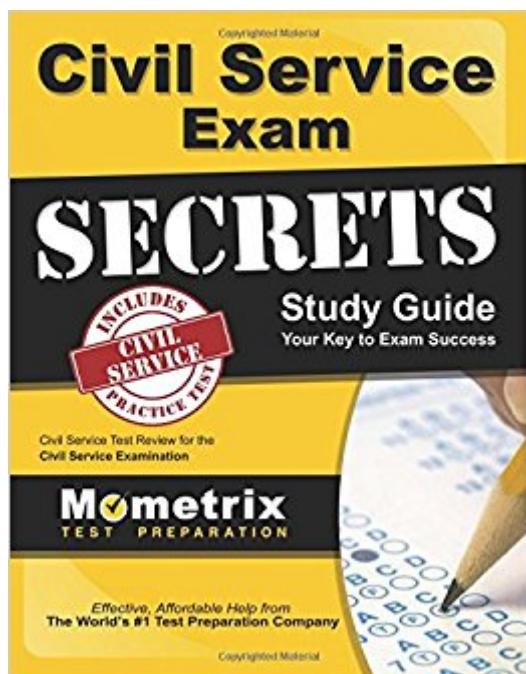


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# Civil Service Exam Secrets Study Guide: Civil Service Test Review For The Civil Service Examination (Mometrix Secrets Study Guides)



## Synopsis

This Civil Service study guide includes Civil Service practice test questions. Our Civil Service study guide contains easy-to-read essential summaries that highlight the key areas of the Civil Service test. Mometrix's Civil Service test study guide reviews the most important components of the Civil Service exam. Get the test prep help you need to be successful on the Civil Service test. The Civil Service Exam is extremely challenging and thorough test preparation is essential for success. Civil Service Exam Secrets Study Guide is the ideal prep solution for anyone who wants to pass the Civil Service Exam. Not only does it provide a comprehensive guide to the Civil Service Exam as a whole, it also provides practice test questions as well as detailed explanations of each answer. Civil Service Exam Secrets Study Guide includes: A detailed overview of the Civil Service Exam An extensive review of the word relationship questions - spelling and vocabulary A guide to analogies An in-depth look at reading comprehension An analysis of mathematics Comprehensive practice questions with detailed answer explanations. It's filled with the critical information you'll need in order to do well on the test the concepts, procedures, principles, and vocabulary that the state licensing boards expects you to have mastered before sitting for the exam. These sections are full of specific and detailed information that will be key to passing the Civil Service Exam. Concepts and principles aren't simply named or described in passing, but are explained in detail. The guide is laid out in a logical and organized fashion so that one section naturally flows from the one preceding it. Because it's written with an eye for both technical accuracy and accessibility, you will not have to worry about getting lost in dense academic language. Any test prep guide is only as good as its practice questions and answers, and that's another area where our guide stands out. Our test designers have provided scores of test questions that will prepare you for what to expect on the actual Civil Service Exam. Each answer is explained in depth, in order to make the principles and reasoning behind it crystal clear. We've helped thousands of people pass standardized tests and achieve their education and career goals. We've done this by setting high standards for our test preparation guides, and our Civil Service Exam Secrets Study Guide is no exception. It's an excellent investment in your future. Civil Service test prep book that provides a comprehensive review for the Civil Service test. Civil Service exam prep that will help you elevate your Civil Service test score. Civil Service study manual that will reduce your worry about the Civil Service exam. Civil Service review book that will help you avoid the pitfalls of Civil Service test anxiety. Civil Service practice test questions and much more...

## Book Information

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## **Customer Reviews**

Our Study Guide for the Civil Service Exam Is Unlike Any OtherIf you'd like to get the Civil Service exam score you deserve, to quit worrying about whether your Civil Service exam score is "good enough," and to beat the test taking game, then this might be the most important message you read this year.Our comprehensive Civil Service exam study guide is written by our Civil Service exam experts, who painstakingly researched every topic and concept you need to know to ace your Civil Service exam. Our original research into the Civil Service exam, offered by the state licensing boards, reveals specific content areas and skills that are critical for you to know on the Civil Service exam. We've taken that information and developed a study guide that is guaranteed to help you be successful on the Civil Service exam.Now, we know you may be skeptical, so let us give you three good reasons we can back up what we claim:  
**The Three Reasons To Believe What We Say**  
**The First Reason:**Our company's name is Mometrix Test Preparation, and we have a team of standardized test researchers who have worked on developing our study guide for the Civil Service Exam. The standards for who gets to work on the team are very strict- we demand the best for our customers, and only those who met our exacting standards made the cut. The dedicated research staff have years of combined experience in mastering the content and skills necessary to succeed on the toughest exams.  
**The Second Reason:**Some academic studies have revealed that test takers do not really benefit from the traditional test preparation process. But we knew there had to be a solution- if test takers were not doing well on the Civil Service Exam despite high intelligence, there

had to be a set of secret keys to the test that would open the door of success for these test takers. We believe we have succeeded in finding the secret keys of the exam. What we found was surprising, and in some cases ridiculously simple once explained to the average test taker. We put the findings together in a thorough, concise study guide that we believe allows any test taker, at any skill level, to improve his or her results dramatically with a minimum of effort. **The Third Reason:** We created the product in part because we were frustrated by the options available to test takers who really wanted to do well on the Civil Service Exam. A common approach is to TEACH the material, instead of TEACHING THE TEST. That's not necessarily good enough for the Civil Service Exam- you have to know how to apply the knowledge. Most test takers already have a general knowledge of the material that will be covered on the exam. One reason some test takers do well on the day of the test is that they have made the critical connection between the material they learned and how to use the material to succeed on the Civil Service Exam. Our guide addresses the difference between merely knowing the material and knowing how to use the material to perform on test day. You're going to save time, money, and aggravation. You'll learn to avoid the mistakes and the bad strategies that you've been vulnerable to. --Just for starters, here are some ways our product can help your score on the Civil Service exam... **The Exclusive Test Taking Techniques** Shows you super speed methods to get through the questions you know with ease- Saving you time so you concentrate on the hardest questions without rushing. **Keys to** questions that "give away" the wrong (or right) answers- You get credit for some of the questions without really even knowing anything about them. **Details the EXACT STUDY PLAN** for the Civil Service exam that we believe gives the most results in the least time- No matter if you're studying for a week or a month, you won't waste the precious study time you have on useless activities. **Get quick, customized help for the questions you have-** just send us a quick email and we'll get back to you promptly with the answer. **Gives you an attack plan for handling Clerical Abilities problems** - You'll understand how to answer them quickly and efficiently. **Our researchers are more than just academic theoreticians** who understand the technical nature of standardized tests, but are also experts on test taking itself- they reveal the exact skills and the information you'll need to perform under pressure during the test. **A systematic analysis and the best breakdown into "plain language"** of how to deconstruct and master dictation instructions- You turn the problems that most of the test takers will stumble over to your advantage. **The secret keys that "gives away" the right answer a lot of the time-** You know the special "flags" and the specific "giveaways" to look for. **Learn why, when, and how to guess to your advantage.** Many test takers use exactly the wrong strategy, but you can avoid the pitfalls with the help of our standardized test experts. **The most efficient and accurate method for picking the right**

answer on tough Verbal Abilities questions- You won't be puzzled trying to answer the question, but will instead know exactly what to look for to pick the best answerIncludes instructions detailing the best way for you to get started with your preparation efforts so you can begin the path of improving your scores immediatelyThe research of our team of test experts is 100% independent and originalCourteous, unlimited customer service is 100% free- if you need the product emailed to a different address, lose the product, or have any other difficulty- the help you need is just a short email away. Our representatives are active 7 days a week helping customersOur exclusive "calibration strategy" to help you never go too fast OR too slow when answering even the toughest questionsThe 5-step process we've developed, what we call the "phased" approach, concerning the use of the various study aids and practice testsHow the problem of procrastination can kill your chance of success, and the most important thing you can do about itHow to know when you've studied as much as you need to for the exam- and the reason why we think some people should spend LESS time studying for the testThe Top 20 things you should take care of within 24 hours of taking the test- use the list we provide as a checklist to make sure you've taken care of the "little things" in addition to studying hardHow to predict the right answer before you see the answer choices- and how to prevent the wrong answers from "polluting" your mind and tempting you into a trap designed by the test writersWhy answers that "sound" correct are often the very ones that are wrong- and how to tell the difference between the right answer and the many clever-sounding traps set for you by the test writers --Our "benchmark" method for deciding which of the answer choices you should pickDo you know what a "hedge phrase" is? Learn why looking for the key "weasel words" in the question can help identify the correct answerWhy "new information" in the answer choices almost always means that the answer choice is wrong- and the way to avoid this trick planted by the clever test writersLearn to avoid this time-draining mistake on the test - why the technical terms you don't know can be a major stumbling block and waste precious time, and the way that you can work around themThe secret to using the contextual clues in the questions and the answer choices to make important distinctions between the right and the wrong answer choicesThe two situations where you should NOT check your answers thoroughlyHow to avoid careless mistakes by using the quick "double check" system. It will more than pay for itself relative to the time it will take youTest writers will often quote directly from the question in an answer- learn whether this is something you should trust or avoidWhy "extreme statements" in the answer choices are dead giveaways for wrong answers- find out how to detect the subtle differences between reasonable answers and the answers that are almost always wrongLearn how to group your answer choices into "families" that often narrows down the pool of correct answers- this is a quick way to

immediately eliminate one or two of the answer choices and increase your odds of getting the question right. Now, you're probably wondering how and why we can do all the things we claim. Let us explain. Before we go any further, let us clarify what Civil Service Exam Secrets is not. It is not a stale rehash of all of the things you have already learned in the past. Civil Service Exam Secrets is our exclusive collection of the tips and the information that we have specially selected to give you the best results on the Civil Service Exam for the least time spent studying. It's written in everyday language and is easy to use. We cover the 5 essential skills necessary to do well on the Civil Service exam, plus comprehensive reviews covering the Verbal Abilities, Clerical Abilities, Typing Test, and Dictation Test sections individually. Don't take our word for it. Listen to what our customers say about other Mometrix test preparation products. I purchased the Secrets file, and I just wanted to let you know that I got a 99% on my test. I just want to thank you again, and hope you have continued success in your ventures. Sincerely, Paul L. My name is Chris. I used the Secrets study guide for five days. The study guide made the test so easy to understand. Like you said this program is worth 100's of dollars. To me 1,000's!! THANKS, Chris G. I just had to thank you guys for the test prep! I bought the guide as a last minute prep, I mean maybe 5 hours before the test. Like I said, I had ZERO preparation! I was nervous about the test let alone receiving the score I needed. I read the guide through only once before test time and needless to say, the only way I passed was thanks to your refresher!! Brian Just dropping you a note to let you know that I am completely satisfied with the product. I had already taken the test once and landed in the 75 percentile of those taking it with me. I took the test a second time and used some of your tips and raised my score to the 97 percentile. Thanks for my much improved score. Denise W. I heard about your website from a friend. I am enrolled in a review course, and in hindsight, I wish I wouldn't have taken my review course and instead spent a fraction of the money on your program. Thank you! Zac L. You get at least 10 times your money's worth! --When you consider what's at stake with the exam, we believe the value of our study guide gives you at least ten times your money's worth.

I returned this item. I don't feel that it had any useful information for my civil service exam. I actually received a 75 on my exam after reading through this so no I would not recommend this book. It is misleading and does not help at all!

The book has a lot of content but very poor explanations. I have taken the tests and this book was not helpful at all. If you are simply trying to study for an upcoming law enforcement test, do NOT buy this book. You will not understand 95% of it and will be better off finding other means to study.

Please do not waste your money.

Was great!! So many test question, so helpful. All the tips were useful. 4 practice test and about 30 questions per chapter really prepares you for your test

If you are taking the civil service for police this won't help you at all don't waste the money

Very helpful. More full length timed practice test would be more helpful for the test takers.

The Civil Service Exam Prep text book it's awesome it's the closest to the test and has practice exams and the meaning for each questions recommend this practice guide to everyone.

This is an excellent study tool!!

The whole Exam Booklet gives you full depth of how the Examination is. The Practice Test is what is most impressive and helpful to me.

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